



**THE  
HOUSTON COALITION  
FOR LIFE**

## HIPAA Compliance

The Houston Coalition for Life recognizes the need for the right to privacy regarding personal health care information.

Parental permission is not required to receive services from us.

The privacy and security provisions of the Health Insurance Portability and Accountability Act (“HIPAA”) require us to:

Make sure any health information which identifies you is kept private

Make available this notice of our legal duties and privacy practices pertaining to your health information

Follow the terms of the legal notice currently in effect

Houston Coalition complies with the Standards for Privacy of Individually Identifiable Health Information promulgated by the Department of Health and Human Services (HHS) pursuant to HIPAA. This notice applies to all records generated or received by The Houston Coalition for Life whether we document the health information or another provider shares it with us.

## Inherent risks of sharing your information

There are inherent risks in sharing information. Although we limit access to your information, please be aware that no security measures are perfect or impenetrable. We cannot control the actions of other users with whom you

share your information. We cannot guarantee that only authorized persons will view your information. We cannot ensure that information you share will not become publicly available. We are not responsible for third party circumvention of any privacy settings or security measures employed by The Houston Coalition for Life. You can reduce these risks by using common sense security practices such as choosing a strong password, using different passwords for different services, and using up-to-date antivirus software.

## Information sharing

- We will not sell, trade, or share your personal information with anyone else.
- We will not send you mailings on behalf of other organizations.
- We will only share your personal information if you give us specific permission to do so.
- We will collect payment information, billing address, and other information necessary to process a donation or event registration.
- We will use personal information to protect against potential fraud.
- You have the right to review information that we have collected about you.

## Information security

We take appropriate security measures to protect against unauthorized access to or unauthorized alteration, disclosure or destruction of data. These include internal reviews of our data collection, storage and processing practices and security measures, including appropriate encryption and physical security measures to guard against unauthorized access to systems where we store personal data.

We restrict access to personal information to The Houston Coalition for Life employees, contractors and agents who need to know that information in order to process it on our behalf. These individuals are bound by confidentiality obligations and may be subject to discipline, including termination and criminal prosecution, if they fail to meet these obligations.

## Accessing and updating personal information

We make good faith efforts to provide you with access to your personal information and the ability to delete or modify such data on demand if it is not otherwise required to be retained by law or for legitimate business purposes.

## Enforcement

Should we receive a formal written complaint relating to information sharing, it is our policy to contact the complaining user regarding their concerns. We will cooperate with the appropriate regulatory authorities, including relevant data protection authorities, to resolve any complaints regarding the transfer of personal data that cannot be resolved between The Houston Coalition for Life and an individual.

## Changes to this Legal Notice

Please note that this Legal Notice may change from time to time. We will not reduce your rights under this Legal Notice without your explicit consent. We will post any Legal Notice changes on this page and, if the changes are significant, we will provide a more prominent notice (including, for certain services, email notification of Legal Notice changes). We will also keep prior versions of this Legal Notice in an archive for your review.

If you have any questions, feel free to contact us.

Office Line: 713-395-1330

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